

2017 EXPLORE APPLICATION

Submission Deadline:
Monday, April 10, 2017

- Processed by _____
- Scanned
- Emailed confirmation receipt
- Paid _____

Instructions: Type or Print in blue or black ink. Attach additional documents as needed. Clearly label each element of your application with your full name. Paperclip your documents and DO NOT staple them together.

SECTION I: GENERAL INFORMATION

APPLICANT

First Name _____ Last Name _____

Gender: Male __ Female __ Other__ Birth Date _____ Age ____ Country of Citizenship _____

Home Address _____ City _____ State ____ Zip _____

Home Phone (____) _____ Cellular Phone (____) _____

Email _____

How did you hear about IEA's EXPLORE Program? _____

PARENT(S)/GUARDIAN(S)

Ms. Mrs. Mr. Dr. First Name _____ Last Name _____
(Circle one)

Home Address _____ City _____ State ____ Zip _____

Relationship to Applicant _____ Education Completed: High School__ College__ Post Grad__

Home Phone (____) _____ Cellular Phone (____) _____

Work Phone (____) _____ Email _____

Occupation _____ Employer _____

Ms. Mrs. Mr. Dr. First Name _____ Last Name _____
(Circle one)

Home Address _____ City _____ State ____ Zip _____

Relationship to Applicant _____ Education Completed: High School__ College__ Post Grad__

Home Phone (____) _____ Cellular Phone (____) _____

Work Phone (____) _____ Email _____

Occupation _____ Employer _____



Sibling(s)

Name	Grade Level/Age	School Currently Attending

SECTION II: ACADEMIC & PERSONAL HISTORY

Name of School _____ City _____ State ____ Zip _____

Type of School/Program (Check all that apply):

- Public Private Parochial Suburban Urban
 Rural Home Gifted Program Title I School Other: _____

Grade Levels Offered _____ Approximate School Enrollment _____ Class Enrollment _____

Current GPA: Weighted _____ Unweighted _____

Have you been identified as gifted by a school or independent tester? Yes ____ No ____

Have you been identified as twice-exceptional (e.g. dysgraphia, dyslexia, ADHD, etc.) by a school or independent tester? Yes ____ No ____

If you answered yes, please elaborate: _____

Is English your second language? Yes ____ No ____ If you answered yes, state the language: _____

What is the primary language spoken at home? _____

Academic Coursework

List any academic courses you have taken outside of school within the last three years (up to 4). *If you are homeschooled, please attach a brief explanation of why you have chosen this option and provide a detailed home school curriculum including reading lists for the current year of study, course outlines, and certificate of completion where applicable.

Date of Attendance	Brief Course Description	Sponsoring School or Organization	Grade (if given)



Attach a copy of your unofficial high school transcripts and standardized test scores.

Extracurricular, Personal, and Community Activities

In order of importance to you, list all extracurricular, personal, and community activities you have participated in within the past three years.

Activity	Organization	Dates of Participation	Leadership Role

Awards and Honors

In order of importance to you, list any distinctions, honors, and awards you have earned within the past three years. This includes academic competitions (math, science, literary, etc.).

Name and Description of Award	Sponsoring Organization	Date Received

Attach a copy of your professional resume or brag sheet.



SECTION III: QUICK TAKES

Respond to each of the following; a single word or sentence may suffice. These questions have no right or wrong answers.

Describe yourself in three words: _____

Greatest invention of all time: _____

I couldn't live without... _____

What do you like to do for fun? _____

My biggest accomplishment... _____

Favorite book or movie: _____

Historical moment or event you wish you could have witnessed: _____

Favorite quote, lyric, or saying: _____

Dream job: _____

One thing I wish I was better at doing: _____

SECTION IV: REFLECTIVE ESSAYS

Please respond to **two** of the following prompts; the first prompt is mandatory. At least one must be in essay format (500 words or less). For one of the prompts, you may choose a more creative, non-essay approach including collage, artwork, audio or video recordings, flash drives or CDs. Please note that work will not be returned to applicants; Artwork can be photographed or copied. The quality of your response is more important than the length of your answers. Please clearly identify which prompts you have chosen.

A. Mandatory. Describe how you handled one of the following scenarios:

1. Received criticism from a teacher, coach or instructor.
2. Went above and beyond.
3. Apologized for a mistake.
4. Confronted one of the biggest obstacles you have ever faced.

B. Respond to one of the four following prompts:

1. Describe the world you come from — for example, your family, community or school — and tell us how your world has shaped your dreams and aspirations.



2. Tell us about a personal quality, talent, accomplishment, contribution or experience that is important to you. What about this quality or accomplishment makes you proud and how does it relate to the person you are?
3. What matters to you and why?
4. The four tenets of IEA are passion, integrity, creativity and perseverance. Choose one with which you most identify and explain how this tenet is evidenced in your own life.

SECTION V: STUDENT WORK SAMPLE

Submit a project or piece of work you have created in the past year of which you are most proud. **The content of this piece of work must be related to the career field which you would like to explore.** The piece of work may be in any academic or non-academic domain. Your work may be submitted in any format. Artwork may be photographed and copied. The piece of work will not be returned.

Please attach a written description of your work sample to your application form, especially if your work sample is in the form of a CD, DVD, USB drive, or visual art. Explain why this project or piece of work is important to you. Indicate what medium you are submitting and make sure your work sample is clearly labeled with your full name.

SECTION VI: LETTERS OF RECOMMENDATION

Submit 2 letters of recommendations from an academic or extracurricular teacher, administrator, community leader, mentor, psychologist, etc. (must be on official school or business letterhead). Complete Section I of the Professional Recommendation before giving it to the person writing the recommendation for you. The form should be emailed, faxed or mailed to the *Institute for Educational Advancement* with by **Monday, April 10, 2017.**

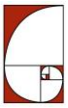
1. Name of 1st recommender _____
Relationship to applicant _____
2. Name of 2nd recommender _____
Relationship to applicant _____

SECTION VII: CAREER FIELD SELECTIONS & REQUIREMENTS

Select the program session you prefer to attend. Please note that these dates include a 2-day mandatory program orientation (check all that apply):

	Session I : Saturday, June 17 – Friday, July 7, 2017 (3 weeks)
	Session II : Saturday, July 8 – Friday, July 28, 2016 (3 weeks)
	Session I and II : Saturday, June 17 – Friday, July 28, 2016 (6 weeks)

Explain the reason(s) for your preference(s): _____



1. Rank your top three career fields of interest **in order of preference**. Only select fields at which you would be interested in working. EXPLORE cannot guarantee first preference, however we will do our best to accommodate preferences. The program is subject to change, and more sites may be added as summer approaches. Current scheduling information is available at <http://educationaladvancement.org/programs/iea-explore>.

	Arts		Health / Medicine
	Business / Finance		Human Services
	Education		Media / Entertainment
	Government / Law		Science / Technology / Engineering

2. Indicate your specific expertise, training or skills, as they relate to any of the career fields you selected above.

3. **Full attendance to the EXPLORE Program is mandatory.** Will you be available Monday-Friday from 8am to 6pm during your preferred program dates? Yes ___ No ___

If you answered no, please elaborate:

4. Are you participating in other summer programs or have summer plans that will affect your full attendance at any point during your externship? Yes ___ No ___

If you answered yes, please note them all here, including dates and times:

SECTION VIII: STUDENT & GUARDIAN SIGNATURES

APPLICANT: Sign below to indicate that all of the above information is accurate and that the content of your responses is your own work and ideas. Signing below also acknowledges that you understand that the *Institute for Educational Advancement* (IEA) is not able to return any materials submitted with this application and that the decision of IEA's Selection Committee is final. Please also note that all applicants accepted to the program must have medical insurance in order to participate.

Lastly, in order to ensure an optimal match for each site, we will request a phone interview with each applicant.

Signature _____ Date _____



PARENT/GUARDIAN: Sign below to indicate, to the best of your knowledge, all of the information in this application is accurate, all content of the applicant's responses is his/her own work and ideas and that you understand the decision of IEA's Selection Committee is final.

Signature _____ Date _____

Would you like to receive more information regarding other programs and services that support exceptional students? Yes ___ No ___

If yes, please indicate contact preference: Postal Mail ___ Email ___ Call ___
(Check all that apply)

COMPLETE ALL FORMS AND RETURN VIA EMAIL, MAIL, OR FAX:

Email: EXPLORE@educationaladvancement.org

Note: There is a 10MB limit for emails received through our server.

Institute for Educational Advancement

Attn: EXPLORE Program

569 South Marengo Avenue

Pasadena, CA 91101

Fax: 626-403-8905



EXPLORE PROFESSIONAL RECOMMENDATION FORM

**Submission Deadline:
Monday, April 10, 2017**

Please type or print. Do not staple any attachments to this form.

The *Institute for Educational Advancement's* EXPLORE program is designed to nurture and support high potential and gifted high school youth by matching them with professionals for a 3-6 week long externship experience in a field of their interest. Students apply learned classroom knowledge and gain hands-on experience in a real-world, professional setting while conducting research or working on a specific project.

INSTRUCTION FOR RECOMMENDER: *This recommendation has three parts. Please complete parts A, B and C.*

- A) Please complete Section II of this form with your information.
- B) Please complete the Professional Recommendation checklist provided in Section III.
- C) Please write a brief recommendation letter that addresses why the student would be a good fit for the program, based on EXPLORE's selection criteria below.

PROFESSIONAL RECOMMENDATION: The Professional Recommendation must be completed by an academic or extracurricular teacher, administrator, community leader, mentor, psychologist, etc from the past three years. The recommender must be able to discuss the applicant in comparison to other young people. When submitting the recommendation, please be candid. This letter will be added to the student's application packet, which consists of his/her academic transcript, standardized test scores, reflective essays, resume, and portfolio of his/her work.

EXPLORE SELECTION CRITERIA: Applicants must be current 9th, 10th, or 11th grade students who demonstrate exceptional abilities, a high level of motivation and an innovative, creative spirit. Candidates must also be mature, responsible and capable of handling the demands of a rigorous field experience. Students who are passionate and experienced in the field of study are preferred.

SECTION I: STUDENT INFORMATION

TO BE COMPLETED BY APPLICANT

First Name _____ Last Name _____

Mailing Address _____ City _____ State ____ Zip _____

Email _____

CAREER FIELD PREFERENCES

I have ranked the following career fields of interest in order of preference:

	Arts		Health / Medicine
	Business / Finance		Human Services
	Education		Media / Entertainment
	Government / Law		Science / Technology / Engineering



SECTION II: RECOMMENDER INFORMATION

TO BE COMPLETED BY RECOMMENDER

First Name _____ Last Name _____

Title _____ Organization/Company _____

Mailing Address _____ City _____ State ____ Zip _____

Phone Number (____) _____ Email _____

Your relationship to applicant, including how long you have known him/her: _____

SECTION III: RECOMMENDATION CHECKLIST

Please evaluate the applicant's qualities to the best of your knowledge and experience with him/her:

	Truly Exceptional*	Excellent	Good	Average	Fair	Poor	Inadequate opportunity to observe
ACADEMIC QUALITIES							
Academic achievement							
Written expression							
Oral expression							
Critical thinking							
Abstract thinking							
Motivation							
PERSONAL QUALITIES							
Leadership potential							
Conduct							
Initiative							
Curiosity							
Imagination							
Integrity							
Maturity							
Ability to work with others							
Respect for others							
Self-confidence							
Reaction to criticism							
Enthusiasm for learning							
Originality							



	Enthusiastically	Strongly	Fairly Strongly	With Reservation	Not Recommended
RECOMMENDATION					
For academic potential					
For character and personal promise					
Overall recommendation					

If you have any questions regarding the EXPLORE program, please call (626) 403-8900 and ask for the Program Coordinator, Niña Abonal, email Explore@educationaladvancement.org, or visit the IEA website at www.educationaladvancement.org/programs/iea-explore/.

PLEASE COMPLETE, PAPERCLIP ALL FORMS, AND RETURN VIA EMAIL, MAIL, OR FAX BY MONDAY, APRIL 10, 2017:

Email: EXPLORE@educationaladvancement.org

Note: There is a 10MB limit for emails received through our server.

Institute for Educational Advancement
Attn: EXPLORE Program
 569 South Marengo Avenue
 Pasadena, CA 91101

Fax: 626-403-8905



EXPLORE APPLICATION CHECKLIST

APPLICANT'S FULL NAME _____

ELEMENTS NEEDED FOR ALL APPLICANTS:

- Sections 1 - 3: General Application Information
- Section 4: Two Reflective Essays
- Section 5: Sample Work
- Section 6: Two Professional Recommendations
- Section 7: Career Field Selections
- Current High School Transcripts
- Most Recent Standardized Test Scores
- Professional Resume or Brag sheet