

APPLICATION CHECKLIST

Application Elements Uploaded By the Applicant – Submitted by April 7 by 11:59 PM PST

- | | | |
|----------|---------------------------------------|---|
| ___ I. | General Application Form | Complete the Application Form. |
| ___ II. | Official Standardized Test Scores | Each applicant must submit a copy of their most recent standardized test score report for the past two years. The applicant may also submit additional academic or ability assessments administered within the past two years. |
| ___ III. | Official Transcripts | Applicant must upload an official transcript for the 2018-2019 school year and the first semester of the 2019-2020 school year directly to IEA. Applicant may also submit transcripts for additional courses in which the applicant was enrolled within the past two years. |
| ___ IV. | ACT/SAT Scores | Submit a copy of your official ACT or SAT score report with application. <i>You can request official SAT scores be sent directly to IEA using score code: 3862.</i> |
| | V. Quick Takes | Complete the Quick Takes section on application. |
| | VI. Reflective Prompts | A. Respond to the mandatory essay prompt.
B. Answer <u>two</u> of the five additional essay prompts.
C. Upload your essays to the application. |
| | VII. Student Work Sample | Upload a piece of work which demonstrates the student's ability, aptitude, creativity, and motivation. <i>This work will not be returned to the applicant.</i> |
| ___ | VII. Parent/Guardian Statement | To be completed and uploaded to application by parent or guardian. |
| ___ | IX. Academic Recommendation | To be completed and submitted by the teacher. |
| | X. Extracurricular Recommendation | To be completed and submitted by the recommender |
| ___ | XI. Additional Information (Optional) | The applicant may submit one additional piece of material that he/she feels may enhance their application. |
| ___ | XII. Verify Application Information | Applicant and Parent or Guardian: Please sign the application and verify that all information is true and original. |

****Applicants and parents:** Please remind recommenders and school records office to get their materials to you on or before April 3rd in order to compile all application elements prior to the April 7, 2020 deadline.